Customer’s must go through a First Time Setup process to create an account.

- Go to https://healthcarelogistics.billtrust.com
- Go to Need An Account? and click Sign Up Now button
• Enter your First and Last Name in the Name field
• Enter your Customer ID (this can be found on your invoice)
• The Enrollment Token can be found at the top of your invoice
• We recommend using your Customer ID as your User Name (do **NOT** use your email address in this field)
• Enter and Confirm a password
• Answer Security questions
• Check the box next to I agree to the Subscriber Agreement
• Click the Sign Up box
• You will receive an email to confirm and activate your account

You are not done yet! You must activate your account first.

An email has been sent to thudson@gohcl.com.

Once you receive the email, follow the instructions in it to activate your account. Once you activate your account, you can sign in to einvoice Connect and access your bills.

Note: If you cannot find the activation email, check your filters and spam settings to make sure that it was not blocked.

• Click on the link in the email you have received.

Thank you for enrolling for eInvoice Connect with Health Care Logistics

To activate your eInvoice Connect account, please click the below link.

If you cannot click this link, you should copy and paste this entire link into your browser or AOL address box and press enter.

https://secure.billtrust.com/healthcarelogistics/ig/signup/activate?t=476319TMRWVUPFMJCK

• You will receive a confirmation of your activation.

Your account has been activated!
• To log into your account go back to the Log In Screen